

NIGERIAN SHIPPERS' COUNCIL

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Ref: NSC/CSS/CM/006/VOL.II/490

Date: October 21, 2015

The Managing Director
Alraine Shipping Agencies
28, Burma Road
Apapa, Lagos

Dear Sir,

**FORWARDING NOTICE TO ALL CARRIERS,
SHIPOWNERS, SHIP CHARTERERS, SHIPPING LINES,
SHIPPING LINES AGENCIES AND CONSIGNEES**

Please find forwarded herewith a self explanatory notice on the implementation of International Cargo Tracking Note (ICTN) in Nigeria for your attention and guidance.

Yours faithfully,

D. Shall-Holma (Mrs)
Director, Commercial Shipping Services
For: Executive Secretary/CEO

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NOTICE TO ALL CARRIERS, SHIP OWNERS,
SHIP CHARTERERS, SHIPPING LINES,
SHIPPING LINE AGENCIES, AND CONSIGNEES

(NOTICE No. NSC/LN-CTN/2015/001)

This Notice is issued pursuant to the appointment of Nigerian Shippers' Council as:

- i. The Economic Regulator for the Nigerian Ports; and*
- ii. The implementing Agency for the International Cargo Tracking Note Scheme.*

In order to execute the national plan for the implementation of the Advance Cargo Declaration (ACD) scheme for effective economic regulation and international trade facilitation, and to ensure the safety and security of cargo, ships and port installations, the Government of the Federal Republic of Nigeria has authorized Nigerian Shippers' Council to implement the **International Cargo Tracking Note (ICTN)** on all Ports that are open to international traffic.

This global information system relates to carriage of all goods and transactions on carriage by sea.

Towards this end, -

1. With effect from Tuesday **3rd November 2015** all vessels loading and unloading or in transit (Export/Import and Transit) departing from Nigerian Ports or having Nigerian Ports as final destination or transiting through Nigerian ports, shall, before any movement, obtain a **Movement Reference Number**

(MRN) from Nigerian Shippers' Council irrespective of the origin of the vessel or cargoes;

2. All Cargoes destined for or departing from Nigerian Ports (Import/Export/Transit) shall obtain from Nigerian Shippers' Council an **Entry Summary Number (ENS)** in the case of import to Nigeria or an **Exit Summary Number (EXS)** in the case of export departing from Nigeria). The **ENS or EXS** must show on the Bill of Lading and final manifest of the vessel.

Obligation:

1. The shipper of the cargo is the person responsible for the declaration procedure in advance with information relating to the cargo. The procedure must ensure that the said declaration is correctly made;
2. In the case of a Chartered vessel, the Advanced Cargo Declaration (**ACD**) shall be completed by the Charterer who issues the Bill of Lading and not by the vessel owner;
3. The Advanced Cargo Declaration procedures are an integral part of formalities required by the Authorities of the Nigerian Government with respect to processing of Cargoes. Consequently, each Bill of Lading shall correspond to a number, either Entry or Exit Summary Number (**ENS/EXS**). The procedure should be completed on the web platform www.acdnigeria.com;

4. Total compliance with this procedure, by each vessel, must be confirmed through the issuance of the *ACD Clearance*, by Nigerian Ports Authorities, before issuance of Final Clearance by the Ports Harbour Masters;
5. Non compliance with the requirements of the **ACD** subjects the offender to a penalty prescribed by the Nigerian Shippers' Council;
6. Messrs Transport and Port Management System (**TPMS**) Nigeria Limited have been appointed by the Federal Government as the Sole Representatives of Nigerian Shippers' Council in implementing the ACD/ICTN Scheme. It is therefore the only company authorized to proceed with the validation of cargo declarations in advance and the allocation of **ENS, EXS and MRN**, on behalf of Nigerian Shippers' Council.

Additional information as well as a guide on complying with the procedure is at your disposal on the internet site www.acdnigeria.com

Dated This Friday, 16th Day of October, 2015



SIGNED

MANAGEMENT